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Social Science Division

Division Minutes

11-10-2010

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**Social Science Division Meeting Minutes
November 10, 2010
Imholte Hall 109**

*******Approved 1-26-11*******

Faculty in attendance: Pareena Lawrence (Chair), Katherine Benson, Cyrus Bina, Kent Blansett, Sheri Breen, Steve Burks, Donna Chollett, Jennifer Deane, Bart Finzel, Farah Gilanshah, Roland Guyotte, Harold Hinds, Hiro Imai, J. Brooks Jessup, Tom Johnson, Seung-Ho Joo, Arne Kildegaard, Leslie Meek, Paula O'Loughlin, Heather Peters, Jeff Ratliff-Crain, Roger Rose, Jennifer Rothchild, Kevin Stefanek, Dennis Stewart, Marynel Ryan Van Zee, and Sheng Xiao. **Division Staff in attendance:** Terri Hawkinson, Sharon Severance, and Laura Burks.

Student Representative in attendance: Chris Thorne (Econ/Mgmt), Sydney Sweep (History), Mark Privatsky (Political Science), Ellis Valentiner (Psychology)

Guest in attendance: Hazen Fairbanks (MCSA member)

Faculty excused absences: June Meyerhoff

Student Representative excused absence: Laura Weldy (Anth/Soc)

Faculty on leave: Solomon Gashaw

After the 5:30 p.m. meeting of Tenured Faculty members only (Retention Vote – Breen and Peters, Promotion and Tenure Vote – Ryan Van Zee), Chair Lawrence called the division meeting to order at 6:05 p.m.

I. Announcements:

1. Lawrence encouraged all faculty to vote on the new UMM constitution. Voting ends in two weeks. If you received the e-mail from Carrie Grussing, you are eligible to vote.
2. Lawrence announced a new Division Policy regarding searches. Student members of the committees will not be issued Division Office keys. Students will need to review files during regular Division Office hours, or make arrangements with a faculty search committee member to join them in reviewing files after hours.
3. Lawrence expects the sabbatical and single-semester leave announcements to be made late next week. These announcements will make it easier for Disciplines to complete their 2011-12 Class Schedules.

4. Lawrence announced she will be joining Dean Contant on a recruiting trip to India in early December. She will be gone Dec. 1-10. This trip is mainly for recruiting students for the Sciences, due to a bigger target audience versus Social Sciences and Humanities. A question was asked what the goal of such a trip is. Lawrence explained that there is high demand for higher education in both China and India. Institutions world-wide are taking advantage of this, but at this point UMM is only exploring the opportunity – perhaps something similar to the arrangement with SUFE (Shanghai University of Finance and Economics).

II. Approval of Minutes

Lawrence asked for a motion to approve the September 29th minutes. Three corrections/amendments were proposed:

- 1) Cyrus Bina appreciated his comments on page 8 being captioned well in the minutes, however he requested the following statement be added to the end of the quote, “In fact, this had been a vivid example of the leadership by this administration at UMM during the last 5 years or so.”
- 2) On page 6 of the minutes, in the paragraph starting with, “Marynel Ryan Van Zee mentioned,” the number of weeks stated in line three should be 2 and not 3.
- 3) Hiro Imai’s name was added to the list of attendees.

The minutes were approved as amended by a unanimous vote.

III. Technology Fee Presentation by Sydney Sweep

Sweep began by noting she is usually attending Division Meetings as the History Student Representative, however she was presenting today as the Chair of the Campus Resources and Operations Committee of MCSA (Morris Campus Student Association). Sweep gave a brief history of the fee. The fee began in 1997 when students wanted to see improvements in technology and infrastructure at UMM. The fee is currently \$62.50 per semester, assessed to all full-time students. The Technology Fee is intended to provide new and/or improved technology at UMM, and according to the guidelines, must be of benefit to students on campus. Proposals can be for hardware, software, networking, access, support services, or data; but must provide direct, visible benefit to UMM students. Any member of the UMM campus (students, faculty, staff) can apply for these funds. The Tech Fee guidelines are available on the MCSA web page, the application will go live on January 18, 2011. The MCSA web page is:
<http://www.morris.umn.edu/mcsa/>

Proposals for Technology Fee funding will be heard at the March, 2011 MCSA meeting. Once the recommended allocations are determined by the MCSA forum, those recommendations are submitted to the Chancellor for approval. Once approved, those who submitted proposals will be notified of their allocation. Sweep showed examples of past approved and not approved proposals. She noted that historically, the Divisions of

Science and Humanities have submitted more proposals, and therefore received more technology fee funds than Social Science and Education. Allocations are determined based on the Technology Fee Guidelines, with denied proposals often not benefiting enough students, or the funds requested too great. Some approved requests are awarded a portion of the funds requested instead of being denied.

Feel free to email Sydney Sweep at sweep0195@umn.edu if you have any questions or concerns regarding the Technology Fee.

VI. Migration to Google Presentation by Jim Hall

Jim Hall, Director of Computer Services, gave a presentation on the campus Google initiative involving mail and electronic calendars. His overview included a timeline and why the U of M is going to Google. A URL was provided that will help us begin the process, or we wait for the invitation email. Jim recommends using the web interface of Google versus interfacing with Thunderbird, Eudora or Macmail. He also recommends migrating at the end of the day and logging into Google the next morning. All e-mail addresses will remain the same. He warned of size limits per e-mail and total inbox size. The migration process will not begin if you are over the limits. The migration time depends on the amount of mail a person has. He also noted that local folders are not converted as they are on hard drives. Jim went over various Google account options including folders/labels, use of color for folders/labels, spam, search options, filters, signatures, and vacation responder. It was mentioned from the audience that with Google, e-mails are grouped by conversation, this can take some time to get used to, and can be very convenient. Another nice feature is the ability to have one message stored in several different folders. Jim recommended we migrate our address books a day or so after our initial Google migration. During the Question and Answer portion of the meeting, the following topics were covered: deadline for those using UMCal is Nov. 30, May 15 for all others; clarification of size of old e-mail (25 meg per e-mail limit, and inbox not greater than 6 gig); when using the web version of Google, e-mail will be exactly the same at home and office, no more need for Cougarmail; Spam filter and where to find mail in the Spam folder; recommended not using "pop" forwarding; total e-mail quota in Google increases over time; using Google Calendar; directions to transfer UMCal to Google are on the Computing Services web site; syncing Google Calendar to cell phones can be done without web service on the phone; and timing of the Google initiative at UMM. The Q & A session, as well as the meeting were cut short due to a power outage at 7:05 p.m. with no official meeting adjournment.

Minutes respectfully submitted by:
Terri Hawkinson